Bank of Botswana

11 November 2026

PUBLIC NOTICE AND INVITATION TO TENDER

The Bank invites 100 percent citizen-owned companies to tender for the provision of insurance brokerage and consultancy services for group motor vehicle and group housing insurance schemes for a period of 5 years, Tender Reference No: BOB/2026/07/39

1. *The Procurement Method is, Open Domestic Bidding.*

2. *The Evaluation method is, Least Cost-Based Selection.*

3. *Tenderers must, in order to be considered for award of this contract, be registered with Public Procurement Regulatory Authority (PPRA) under Codes:* ***127 Insurance and Pensions****, Sub code(s):* ***03 - Motor Vehicle Insurance; 05 - Fire and other Property Damage Insurance; 06 - Brokerage Services and Risk Related Services.*** *Preference Margin applicable to the tender - Economic Diversification Drive (EDD).*

4. *Interested companies may purchase the tender documents for a non-refundable fee of P350.00 (Three Hundred and Fifty Pula, VAT inclusive). The payment can be done by Electronic Fund Transfer (EFT) or cash at the Bank's Banking Hall in Gaborone, or at Francistown Branch Banking Hall, from 12 – 29 November 2026, Monday to Friday at 0900 to 1400 hours in Gaborone and from 0900 to 1245 hours in Francistown Branch during weekdays. The 50% price discount for purchase of the tender document will be applied to companies owned by youth, women and people living with disability who should provide proof of the same to qualify.*

5. *Companies are advised to email proof of payment to keekeek@bob.bw who shall send the complete tender documents by electronically.*

   Bank Details for EFT payments

Bank	:	*Bank of Botswana*
Account Name	:	*Accpac Sundry Receipts*
Account Number	:	*0000110900001*
Branch Code	:	*910167*
Branch Name	:	*Gaborone*
SWIFT Code	:	*BBOTBWGX*

   Please include reference (Company Name)

6. *Enquiries and clarifications relating to this tender may be addressed to enquiries20260739@bob.bw.*

7. *The tender will be closed on* ***30 November 2026, at 1000 hours and*** *opened at 1030 hours or later as the Bank of Botswana may advise.*